

**ASSESSMENT OF PHARMACY EDUCATION PROGRAMS**

**AND**

**ACCREDITATION ASSOCIATION (ECZAKDER)**

**ASSESSMENT AND MONITORING VISIT TIMELINE**

**……………… University Faculty of Pharmacy**

**….-…….-20…..**

*President:………………….*

*Member:…………………….*

*Member:…………………….*

*Member:…………………….*

*Member: ……………………*

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| **Beginning** | **Ending** | **Activity / Location** | Number of People Interviewed |
| **1. Day - ………. - Sunday** | | | |
| 2:00 PM | 5:00 PM | Assessment and Monitoring Visit Team (DİZE) Meeting  Place: Reserved room in accommodation or faculty |  |
| 6:30 PM |  | Dinner |  |
| **2. Day - ………. - Monday** | | | |
| 8:15 AM | 9:00 AM | Breakfast  Place: In the accommodation place  Leaving the accommodation place and going to the University |  |
| 9:00 AM | 9:30 AM | Dean's Presentation  Place: Dean's Office |  |
| 9:30 AM | 10:15 AM | 10:15Meeting with the Dean (Student: Meeting with the chosen students) |  |
| 10:15 AM | 10:30 AM | Break |  |
| 10:30 AM | 11:15 AM | Meeting with DİZE and Faculty Self-Assessment Committee (FÖDEK) |  |
| 11:15 AM | 12:00 PM | Courtesy visit to the rector |  |
| 12:00 PM | 1:00 PM | Lunch |  |
| 01:00 PM | 02:00 PM | Meeting with the Faculty Board/Faculty Members of the Executive Board (Student: Meeting with students) |  |
| 02:00 PM | 02:15 PM | Break |  |
| 02:15 PM | 05:30 PM | Investigating physical environments and facilities (Student: İnvestigates physical environments and possibilities with a group of students) |  |
| 05:30 PM |  | Leaving the faculty and going to the accommodation place |  |
| 06:30 PM |  | Dinner (DİZE meeting continues after the meal)  Place: Accommodation or Faculty |  |
| **3. Day - ………. - Tuesday** | | | |
| 08:00 AM | 08:30 AM | Breakfast |  |
| 08:45 AM | 9:15 AM | Information Meeting with the Dean and DİZE members (Student do not participate) |  |
| 09:15 AM | 10:45 AM | Meeting with the Student Affairs |  |
| 10:45 AM | 11:00 AM | Break |  |
| 11:30 AM | 12:30 PM | Reviewing necessary documents such as library, pharmacy, research units, Term Project / Graduation Project and their consultants, assessment questionnaires, etc. |  |
| 12:30 PM | 1:30 PM | Lunch |  |
| 1:30 PM | 2:15 PM | Meeting with the Education Commission |  |
| 02:15 PM | 3:15 PM | Meeting with the Internship Committee |  |
| 03:15 PM | 03:30 PM | Break |  |
| 3:30 PM | 5:00 PM | Meeting with students |  |
| 5:00 PM | 6:00 PM | Meeting with research assistants |  |
| 06:00 PM |  | Leaving the faculty and going to the accommodation place |  |
| 7:00 PM |  | Dinner  DİZE meeting after dinner  Place: Accommodation or Faculty |  |
| **4. Day - ……… - Wednesday** | | | |
| 8:00 AM | 9:00 AM | Breakfast and departure from the accommodation place |  |
| 9:00 AM | 9:30 AM | DİZE members and the Dean come together to discuss problematic issues that emerged as a result of the contacts and examinations on the 3rd day and the plan of the 4th day (Student does not participate) |  |
| 9:30 AM | 11:00 AM | Meeting with faculty members (Student: Meeting with students related to the standards) |  |
| 11:00 AM | 11:15 AM | Break |  |
| 11:15 AM | 12:00 PM | Informal meeting of DİZE members and Dean (Student do not participate) |  |
| 12:00 PM | 1:00 PM | Lunch |  |
| 01:00 PM | 4:00 PM | DİZE members meeting |  |
| 04:00 PM | 5:00 PM | Dean, FÖDEK and DİZE meeting |  |
| 05:00 PM |  | Departure from campus - End of Assessment Visit |  |

* The student must act together with the DİZE team apart from the meetings with yellow marked warnings.
* For the students with whom the student DİZE member will meet: It is necessary for the DİZE President to ask the Dean to assign at least 10 students, and it is also necessary for the majority of these students to be from recent years.
* It is necessary for the students which will be interviewed by the DİZE Team to be at least 15. Our previous rules which will include foreign nationals, disabled people, etc. will still apply. It is necessary for the student in the DİZE team to participate this meeting, but he/she should not ask questions.